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**POSITION:** Regional Overdose Prevention Specialist

**POSITION IS SUPERVISED BY:** Coalition Director

This position is a full time position excluding benefits and will require local travel. Limited evening and weekend work is required. Nice office environment in Ashland City.

Salary Range \$40,000 annually. This is a 40 hour per week full time in office position.

**Description of Duties and Responsibilities:** The Regional Overdose Prevention Specialist (ROPS) will be responsible for conducting information trainings, outreach, providing naloxone specific trainings, and tracking naloxone distribution in various communities throughout Region 5 North 1 (Cheatham County, Robertson County, Sumner County, Montgomery County, Dickson County, Stewart County, Houston County, and Humphreys County).

**Minimum Qualifications:**

- High school diploma or equivalent
- Strong community relationship skills.
- Strong organizational skills and ability to track multiple forms and spreadsheets.
- Proficient with Microsoft office suite
- Reliable transportation and availability to travel within 8 county region with limited overnight/statewide travel.
- Experience in public speaking and creating and delivering presentations for groups ranging from 5 to 200 attendees.
- Excellent communication skills, both written and oral.
- Flexibility to attend after hours/weekend events
- Ability to take initiative and to work independently with minimal direct supervision.
- Ability to prioritize and navigate through difficult situations
- Eligible to complete, or have already received, State of TN Peer Recovery Specialist Certification, or nurse/paramedics credentials
- Ability to lift up to 50 lbs

**Preferred:**

- Lived experience or experience working with individuals and families affected by opioid disorder
- Knowledge of or relationships with the recovery community in regional area
- Lives, works, or has strong community relationships in the Region 5 North area (Cheatham County, Robertson County, Sumner County, Montgomery County, Dickson County, Stewart County, Houston County, and Humphreys County).

**Duties:**

- Provide trainings to medical professionals, law enforcement, pharmacist, treatment providers, key stakeholders, and lay persons on topics such as best practices for prescribing opioids, pain management, recognizing potential cases of substance use disorder, referrals to treatment programs, chronic pain management without opioids, signs and symptoms of overdose, preventing overdose.
- Utilize MI and SBIRT to connect individuals with recovery support services;
- Attend all State organized ROPS/program trainings, and calls
- Track program efforts to ensure project goals, objectives and activities are being successfully completed. Prepare and submit any required progress reports.
- Distribute naloxone according to the priorities and protocols established by the State.
- Develop partnerships with various regional and local communities including scheduling meetings, providing information, coordinating trainings and events.
- Participate in strategic planning for outreach and promotion of the overdose prevention program.
- Participate in the development and implementation of education and public awareness activities in the Region.